

## **Evaluation Committee Meeting Minutes**

September 29, 2010

Eval Committee: Nicole Fisher, Brigid Griffin, Jan-Husen-Stortenbecker, Frank Koch, Amelis Long, Marsha Silvey, Judy Wehrle

**Follow up on JIST Assessment Purchases** – Discussed the Transition to Work Inventory, Occupational Career Exploration Inventory, Picture Inventory Career Survey, Barrier to Employment Success Inventory and Offender Reintegration Scale purchased from JIST within the past 18 months. It appeared committee members didn't use them often, but they were beneficial for some clients and we should continue to purchase as needed.

**Administration of COMPASS and ASSET** – Janet has been consulting with Stephanie Lewis of ACT regarding purchasing the COMPASS assessment for administering to VR clients. The COMPASS is only PC compatible so there were questions if it would work on the Mac Fusion program. A few weeks ago Stephanie Lewis provided a demonstration to Janet, Tibor, Laura, Jan Husen-Stortenbecker and Marsha Silvey in the Lincoln office. ACT will be providing VR with a 90-day trial to determine if the assessment will work on the Mac Fusion and the eval PCs. Once Janet has received the information from ACT she will be working with Tibor and Laura to determine functionality. If the program is functional Janet will provide information to the evaluators to pilot. Once the evaluators has worked through any problems Janet will be introducing it to transition specialist so they can also provide feedback.

**Order of Selection Criteria** – Janet had emailed the OOS information criteria to the eval committee. There was concerns how this OOS would affect transition students. Evaluators' also submitted questions and Janet tried to summarize to Don and Pat. Attached you will find Don's responses to evaluator's questions. Be aware these are Don's initial thoughts and answers to the questions. The OOS committee will most likely consider these responses further.

**Training of Vocational Evaluators** – Input was solicited on how to best train new evaluators. Janet is currently developing a guide for that purpose. Janet also asked evaluators to review the Job Planning chapter on VRIS and decide if in addition to that chapter should there also be a chapter written for Vocational Assessment. Any evaluators wishing to provide feedback on this subject is asked to provide feedback by Friday, October 22nd.

**Vocational Evaluation for Clients with Autism** –Evaluators felt they were tending to evaluate more clients with autism. The autism training all specialist will be receiving the week of October 18<sup>th</sup> should be beneficial when working with an individual diagnosed with autism. Dr. Marti from ASSET in Lincoln will be coming to the Lincoln eval facility on October 15<sup>th</sup> to have a tour from Tammy Laird and Debra Jenkins. The purpose of the meeting is to share information regarding how each

program is working with individuals with autism and hopefully Dr. Marti can share her thoughts on our current eval practices for individuals with autism.

**Post Secondary Committee Recommendations** – Discussed recommendations being made to Mark from the post-secondary committee. Some of the eval committee recommended not having the Ability to Benefit information in VRIS chapters (i.e. Post-Secondary Chapter) since so many of the VR staff are providing incorrect information on how that information is used in planning and as a ATB score.

**Job Analysis** – There was a discussion regarding a need for training on completing job analysis. Janet will be consulting with TACE regarding training opportunities. Janet also has a VHS video she uses for new staff training she plans to convert to DVD and could be placed on VRIS as a training tool. Janet also wants to make sure staff are aware of the Job Analysis Questionnaires in the Job Planning Resource Guide on VRIS.

**Next meeting date is Wednesday, January 12<sup>th</sup> from 10:00-3:00 in Conference Room A at the Lincoln Case Service Office.**